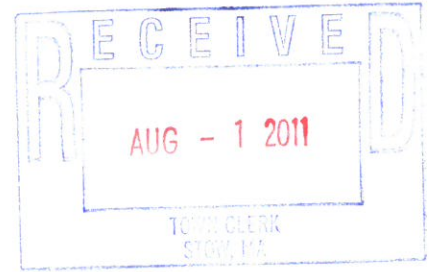


Randall Library Trustee Meeting Minutes

June 2011

Meeting called to order at 7:37 p.m.



Present: Tim Reed, Harry Donahue, Jane Epstein, John O'Keefe, Barbie Wolfenden

Absent: Amante Gaines, Rob Aldape

Visitors: Charlie Kern, Jim Sauta

Comment: Charlie Kern was appointed by Board of Selectman to be official liaison with Library Board

Secretary's Report: Motion and approval to accept as amended.

Treasurer's report: Treasurer absent

Director's report: Director absent

Chairman's Report:

Discussion on direction of Randall:

- Public appointment never took place re appointment with Rosemary, nor was CPC money investigated. Will happen.
- John and Jane look to Pompo as preferred solution.
- Need to hire consultant to look at options here in library to present town alternatives.
- John does not believe we can go to new building; also believes we will not get funding from State. Also we would not get state funding if we were to stay here. Short term – go to town meeting to get money to evaluate the space. Jim Sauta stated Selectmen has appointed a new committee to oversee potential heavy users, e.g.,
 - New fire station \$5M;
 - Unknown costs to renovate Pompo to accommodate Library
 - COA

Charlie: We have three “large ticket” capital items in development here. Fire department needs \$1M. Re Pompo: no one has voted on figures yet, however implied large capital and operating expenses. Library is a “question mark” re Charlie. Town has not felt impact of Center School project yet. Ten percent of budget dedicated to debt service – we could get into a “situation of too much debt.” Board needs some figures, perhaps just “plug in” figures for now.

Jane: She feels building a new site not feasible; feels we need to get someone to evaluate how much space we need, the cost for Pompo and temporary space.

Tim: we could give an average range of numbers based on costs of newly renovated or built surrounding libraries, e.g., square footage of Maynard and Bolton Libraries for algorithm.

Jim Sauta: If state mandates, we may come down to same amount we'd need to raise from town anyway. E.g., required minimum square footage, parking, etc.

Tim: We'd want at least a light, welcoming environment. We could keep the architects on a short leash, nothing fancy.

Harry: Plug figures might become set in gold. He would feel better if we had more specific direction from the Selectmen, e.g., how accurate, what format, etc.? Tim will call Bill (Town Administrator). John will back up Tim if he does not have time to do this.

Tim: We need professional evaluation. How much would it cost? Pro bono for public buildings is possible. John will send Susan a note for suggestions on getting an architectural evaluation.

Tim will be gone on vacation until July 13. Our meeting will be July 27.

New business

Barbie suggests we might need to meet more than once a month for the time being. John added we could specify particular topics and post.

Discussion on emailing ideas for agenda: A board member, or anyone in the town, may email agenda requests to Tim. Agenda has to be specific enough for the public to know specific issues being discussed.

Tim asked Barbie to head a subcommittee to investigate costs of a library facelift.

Action items:

1. Tim to call Bill to ask about cost requirements the Selectmen are looking for; he will email Jim if the information is appropriate
2. John to contact Susan about library design experts – names / contact information and approximate cost.
3. Tim to ask Susan to act on what we had talked about getting a meeting with Rosemary Waltos, (Mass. Board of Lib. Commissioners) between July 14 and 27 specifically to ask if we tweak 16,000 square foot, what is the likelihood of state aid?
4. Tim to take a deeper look into requirements of the library Board of Commissioners. Would those requirements push the costs up significantly?
5. Barbie to look into Friends of Library book sales.

Meeting adjourned at 8:52.

Respectfully submitted, Barbie Wolfenden, Secretary

